

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

June 10, 2025

APPROVED BY BOARD

MEMORANDUM

To: Members of the Board of Education
From: Thomas W. Taylor, Superintendent of Schools
Subject: Expenditure Authorization to Enter into Contracts of \$25,000 or More

☐ Information ☒ Action

Superintendent Recommendation:

The superintendent recommends that the Board of Education authorize the execution of contracts of \$25,000 or more and the expenditures up to the value indicated.

WHEREAS, Funds have been budgeted for the purchase of equipment, supplies, and contractual services; now therefore it be

Resolved, That having been duly advertised or justified, the following contracts be awarded to the most responsive and responsible bidders or offerors meeting specifications up to the indicated value, as follows:

R200701 Human Capital Management Systems and Managed Business Solutions—Extension
Responsible Office: Office of Strategic Initiatives—Department of Business Information Services
Description: This is a request to exercise the annual extension of the bridge contract through OMNIA Partners for the Automated Data Processing services for the W2 end-of-year processing. Utilizing this vendor's services will reduce the risk of fraud, enhance data protection, improve compliance, streamline garnishment processes, and enable the reallocation of day-to-day resources for other Montgomery County Public Schools operations.
Procurement Authority: Annotated Code of Maryland, Education Article §5-112 (a) (3), and Board of Education

*Policy DJA, MCPS Procurement Practices and Bid Awards*Awardee:

ADP, Inc., Roseland, New Jersey

\$435,869

1080.5

Annual Auditing Services—Extension

Responsible Office: Office of the Chief Financial Officer

Description: This is a request to exercise the first year of the initial two-year extension of the contract for annual auditing services. Audits shall be performed in accordance with the generally accepted auditing standards promulgated by the American Institute of Certified Public Accountants (AICPA), the AICPA industry audit guide “Audits of State and Local Governmental Units”, and all applicable federal/state audit regulations that pertain to MCPS.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee: (See note on page 4)

*SB & Company, LLC, Owings Mills, Maryland

\$105,500

230105

Technology Solutions, Products, and Services—Extension

Responsible Office: Office of Strategic Initiatives—

Department of Student and Data Systems

Description: This is a request to exercise the annual extension of the bridge contract through TIPS USA, which provides a communication platform that connects schools with families through extensive student information system integrations, translation into more than 125 languages, and access via email, text, voice, and web portal.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112 (a) (3), and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

ParentSquare, Inc., Goleta, California

\$507,150

4211.1

Docuware Software Maintenance and Support—Extension

Responsible Office: Office of Strategic Initiatives—

Department of Business Information Services

Description: This is a request to exercise the annual extension for the license, support, and maintenance of Docuware, a document management system. DocuWare is a business

software tool that processes large volumes of documents in both digital and paper formats. It serves as the central repository for supporting central offices, schools, and board members. The system also integrates with the various MCPS enterprise resource planning systems to enhance workflow efficiency.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

Aztech DataSystems, Inc., York, Pennsylvania

\$190,860

4324.2

For the Provision and Implementation of School Activity Fund Accounting and Management Software System—Extension
Responsible Office: Office of Strategic Initiatives—
Department of Business Information Services

Description: This is a request to exercise the second year of the first, three-year extension for the purchase of an integrated web-based accounting software system that manages the financial data and reporting of school activity funds, as well as online payments and associated fee management activities at the local school and central office level.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

KEV Group, Inc., Fort Worth, Texas

\$144,671

4613.1

Consultative Services MSDE Grant for Professional Learning

Responsible Office: Office of Strategic Initiatives—
Districtwide Professional Learning

Description: This is a request to approve a new contract for the comprehensive consulting services for the design and implementation of a professional learning plan focused on embedding learning science principles into the instructional practices of Montgomery County Public Schools. The aim of this partnership is to build a shared understanding across MCPS of how specific learning science principles can drive durable, equitable learning outcomes with a focus on coherence and alignment across the system. It includes more than 21 engagements with various stakeholder groups from school leaders to the cross functional teams. The learning plan

aligns with the Maryland Code §6-1011, the Blueprint for Maryland's Future, and the strategic goals outlined by MCPS, including improving literacy and math achievement, closing opportunity gaps, and strengthening instructional leadership. Procurement Authority: Annotated Code of Maryland, Education Article §5-112, and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

Jim Heal Education, LLC, Harvard, Massachusetts

\$225,000

24MISC8

Cognitive Ability Testing Software

Responsible Office: Office of the Chief Academic

Officer—Office of Curriculum and Instructional Programs

Description: This is a new request to bridge the contract through Frederick County Public Schools for Cognitive Ability testing software. This bridge will replace the previous bridge through Howard County Public Schools, contract 062.21.B.5. The vendor will provide MCPS a comprehensive package to administer the Cognitive Abilities Test (CogAT) as part of the universal screening of second grade students for gifted and talented identification, this is required by the Code of Maryland Regulations (COMAR) 13A.04.07 Gifted and Talented Education.

Procurement Authority: Annotated Code of Maryland, Education Article §5-112 (a) (3), and Board Policy DJA, *MCPS Procurement Practices and Bid Awards*

Awardee:

Riverside Assessments, LLC, dba Riverside Insights, Itaska, Illinois

\$174,483

7923.1

Computerized Maintenance Management System (CMMS)—Extension

Responsible Office: Office of Facilities Management—Division of Maintenance and Operations

Description: This is a request to exercise the first of three possible one-year extensions for the purchase of a cloud-based enterprise asset management system. This system tracks work order requests and performs maintenance management (preventive and predictive) with various integrations within MCPS.

Procurement Authority: Annotated Code of Maryland,

Education Article §5-112, and Board Policy DJA, *MCPS
Procurement Practices and Bid Awards*

Awardee:

Brightly Software Inc., Cary, North Carolina

\$168,000

TOTAL PROCUREMENT CONTRACTS \$25,000 OR MORE

\$1,951,533

*Denotes Minority-, Female-, or Disabled-owned Business

Note: Contract amounts will be based on individual requirements.

Formal bids and request for proposals (RFPs) were obtained and evaluated by the Division of Procurement, Office of Finance, in consultation with the users. The tabulations, cost comparisons, and budget account verifications are available in the Division of Procurement files. Summary information about vendors that receive payments of \$25,000 or more during a fiscal year, July 1 through June 30 of the following year, is available in the Funding Accountability and Transparency [database](#) on the MCPS website. The information identifying vendors by names and locations is the information submitted on the Internal Revenue Service Form W-9 with local affiliates noted as applicable.

TWT:IAW:RR:amd

Attachment

Bid Activity Report
June 10, 2025

Attachment

BID/RFP No.	BID/RFP NAME	No. of Vendors Mailed	No. MFD Vendors Mailed	Total No. of Bids Received	Total No. of MFD Bids Received	Total No. of Bids Awarded	Total No. of MFD Contracts Awarded
R200701	Human Capital Management Systems and Managed Business Solutions—Extension	Bridge through OMNIA Partners					
1080.5	Annual Auditing Services—Extension	9	1	3	1	1	1
230105	Technology Solutions, Products, and Services—Extension	Bridge through TTPS USA					
4181.1	Student Information System—Extension	7	0	7	0	1	0
4211.1	Docuware Software Maintenance and Support—Extension	N/A					
4324.2	For the Provision and Implementation of School Activity Fund Accounting and Management Software System—Extension	22	0	5	0	1	0
4472.1	Oracle Services for Oracle ERP/Budget Implementation—Extension	N/A					
4613.1	Consultative Services MSDE Grant for Professional Learning	270	156	21	10	1	0
24MISC8	Cognitive Ability Testing Software	Bridge through Frederick County Public Schools					
7923.1	Computerized Maintenance Management System (CMMS)—Extension	3	0	2	0	1	0